



AIRPORT COMMERCIAL CHARGES

2025

INTRODUCTION

Rwanda Airports Company Limited (RAC Ltd) is a subsidiary of Aviation Travel and Logistics Holding Limited (ATL) an organ that was established pursuant to the Cabinet Decision of 14th October 2015, to carry out the functions of airport operations and airport management.

Background.

The charges set out below shall be applicable to all commercial activities and services at all Rwandan airports and aerodromes from the date of approval of the commercial charges.

The existing charges were approved by the Board of Directors 24/1/2019.

The existing charges become effective from 1st March 2019.



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Proposed effective dates for the reviewed charges to be 1st July 2025 or after expiring of the existing contracts.

The charges set out below shall be applicable to all commercial activities and services at all Rwandan airports and aerodromes from the expiry of the existing contracts or 1st July 2025 for non-contractual charges.

1. RENTAL AND CONCESSION CHARGES

1.1. Rental charges offices, shops, stores & advertisement spaces

S/NO	Area	Unit	Proposed Charges (Frw)
1	Offices/Shops-Departure, Cargo building areas and airside	Square meter/Month	45,000
2	Offices/Shops- Arrival area	Square meter/Month	50,000
3	Offices/Shops- Parking area	Square meter/Month	45,000
4	Offices/Containers (Equipped)	Lump sum	250,000
5	KIA Service Point/ Arrival Shops	Lump sum	150,000 VAT Inclusive
6	Warehouses and stores	Square meter/Month	35,000
7	Land at Airside	Square meter/Month	30,000
8	Land at the landside for mounting a tent/ facilitation tent at arrival	Gross revenue	30% gross turnover
9	Land for mounting a communication tower	Tower/Month	1,000,000

10	Inside Terminal Building		
	Departure Area	Square meter	40,000
	Arrival, Tarmac	Square meter	45,000
11	Outside Terminal Building		
	Parking area (Under 50 m ²)	Square meter	30,000
	Parking area (Over 50 m ²)	Square meter	20,000
	Main Road Remera -Airport	Square meter	15,000

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1.2. Concessions/Commissions

AREA	Commercial activities/Location	Charges FRW -VAT exclusive
Under Canopy/from tarmac	Advertisement	60,000
Migration arrival area	Advertisement	55,000
Former Covid Test arrival area	Advertisement	50,000
Luggage Area	Advertisement	50,000
Trolleys	Advertisement	7000
Arrival Exit Area	Advertisement	45,000

S/NO	ACTIVITY	UNIT	S/NO
1	Duty free shops		Charges FRW/USD
	Concession	Gross sales	15%
	Occupied space rent/Month	Square meter	20,000
2	Food and beverage		
	Concession	Gross sales	15%
	Occupied space rent/Month	Square meter	20,000
3	Other activities in terminal		
	Concession	Gross sales	20%
	Occupied space rent/Month	Square meter	20,000
4	Digital Advertisement screens		
	Inside Terminal Building		
	Concession	Gross sales	20%
	Occupied space rent/Month	Square meter	30,000

5	Outside Terminal Building	Gross sales	20%
		Square meter	15,000
6	Commission on Cargo & Ground Handling	Brut revenues	20%
7	Commission on in-flight catering	Brut revenues	5%
	Occupied space rent/Year	Square meter	5 \$
8	Electricity consumption	Per kWh	Eucl rate
9	Water consumption	Per Cubic meter	WASAC rate
10	Cost of provision of the electricity and water	Per kWh & Per kWh	Negotiable

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Note:

All these charges are exclusive of VAT (18%) where applicable and it remains the responsibility of the Tenant (Lessee)/Concessionaire.

- The Tenant/Concessionaire shall pay all utilities charges consumed (electricity, water, internet, etc.).
- Charges may change if the contract or concession agreement is awarded to a customer with a higher offer through open competitive tender or negotiation

2. PARKING CHARGES

2.1. Occasional Parking

	PARKING CHARGES	Charges All Tax Inclusive FRW/ New
1	All Vehicle Types (Casual parker)	3,000 for the first hour and 1,000 per additional hour
2	Penalty charges for lost ticket	7,000 Plus Parking fees
3	Penalty for parking in unauthorized space	5,000/day

2.2. Seasonal Parking

	PARKING CHARGES	Period	Charges Frw
1	RAC, RCAA, ASECNA, Airport Security and Immigration	Annually	11,800
	Staff Personal vehicles		
2	Airport Operators e.g. Airlines, Tenants, and other airport stakeholders Staff personal vehicles	Annually	23600 (Vehicle) & 17,700(Motorcycle)
3	Airline Operational Vehicles, Airport stakeholders (Security organs & Migration) Paid by the company		
	Motorcycle	Monthly	17,700
	Saloon	Monthly	31,680
	Jeep /SUV's/Pickup	Monthly	36,720
	Van	Monthly	39,780
	Coaster	Monthly	43,200
	Truck (New Types of a car)	Monthly	64,800



	PARKING CHARGES	Period	Charges Frw
4	Airport Tenants and concessionaires/ Operator operational vehicles i.e. occupying space at KIA for other activities than transport and advertisement		
	Motorcycle	Monthly	17,700
	Saloon	Monthly	43,200
	Jeep/SUV's/Pickup	Monthly	74,016
	Saloon	Monthly	43,200
	Jeep/SUV's/Pickup	Monthly	74,016
	Van	Monthly	80,184
	Coaster	Monthly	86,400
	Truck (New Types of a car)	Monthly	91,800
5	Government institutions and Foreign Missions		
	Motorcycle	Monthly	17,700
	Saloon	Monthly	54,000
	Jeep/SUV's/Pickup	Monthly	63,600
	Van	Monthly	76,320
	Coaster	Monthly	82,680
	Truck (New Types of a car)	Monthly	91,800
6	Hotels, Guest houses & NGO's		
	Saloon	Monthly	54,000
	Jeep/SUV's/Pickup	Monthly	76,320
	Van	Monthly	82,680
	Coaster	Monthly	91,800
	Truck (New Types of a car)	Monthly	118,000
7	Other company using Airport frequently and entitled to airport temporary access badge but not renting space at the airport		
	Saloon	Monthly	54,000
	Jeep /SUV's/Pickup	Monthly	76,320
	Van	Monthly	82,680
	Coaster	Monthly	91,800
	Truck (New Types of a car)	Monthly	118,000
8	Car rental, Tour & Shuttle Operations		
	High end services cars (Jeeps/Saloons)	Monthly	118,000
	Premier Transfer services (Van & Limousine)	Monthly	118,000
	Commuter Buses	Monthly	216,000
9	Airport car of transportation	Monthly	76,320
10	Airport Taxi	Monthly	150,000
11	Meeting Facilitation i.e., conferences and summits	Daily	10,000

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PARKING CHARGES		Period	Charges Frw
12	RAC Contractors and Suppliers	Monthly	30,000
13	Penalty charges for parking violations	Per Occurrence	20,000
14	Rollers trucks	Per month	150,000
15	Fuel Truck (trucks supplying fuel @fuel firm)	Per day	10,000
15	Damaging of the airport property such as exist/entry barrier, flowerpots, electrical poles, garden trees	Per Occurrence	As per cost of damage replacement (unit cost plus labor cost)
N.B			
1. Vehicles from Hotels, Guest Houses, private companies, NGOs, etc should have a logo clearly showing the name of their organizations before being inserted in the system. The yellow card must also be in the name of the organization.			
2. Charges may change according to contract negotiation through tender process or RAC			

3. AIRPORT RESTRICTED AREA PERMIT/BADGE

Items	Unit	Duration	Unit Price (FRW)
1 Airport access permanent badge for company personnel operating at the airport and renting airport office or having other contracts with the airport & Government Institutions, embassies and ONGO (VIPS)	First Badge	1 Year	35,000
	Badge Renewal	1 Year	35,000
2 Temporary badge for personnel operating at the airport without renting an office and access restricted areas (e.g. clearing agencies)	First and Renewal Badge	3 Months	75,000
3 Fine for badge loss/replacement (For all airport staff including RCAA, RAC, Security, Immigration, etc.	Badge		50,000
4 Fine for replacement of damaged /loss of visitor badge.	Badge		75,000
5 Issuance of escorted badge	Badge	1 day	5,000
6 NB: Replacement of airport access badge when lost is only facilitated 2 times.			



4. AIRSIDE DRIVING/VEHICLE PERMIT (ADP & AVP)/TRAINING

S/NO	Particular	Unit	Duration	Charges FRW
1	New Driving/Vehicle Permit	1 Permit	Year	75,000
2	Permit renewal	1 Permit	Year	25,000
3	Replacement of damaged or lost permit	1 Permit		50,000
4	Fine for misuse of each permit and/or driving a vehicle at airside without permit			150,000
5	Penalty charges for Airside car violations Booklet			20,000
	Traffic offence (Specifically)			50,000
6	Training Performed by RAC Instructors (full package: training and refreshments)			200,000 Per person
7	Damaged properties Barriers, Pots, Poles, Trees or any other Airport properties			Based on estimated cost defined by relevant department

5. AIRPORT TOUR VISIT

S/N ^o	Particular	Unit	Charges (FRW)/
1	Kigali International Airport	Per person	5,000
2	Kamembe and Gisenyi Airports	Per person	1,000

6. MEDIA ACTIVITIES

Land side		250,000Rwf/hour
Terminal building (inside)		300,000Rwf/Hour
Airside		350,000Rwf/Hour
Parking large equipment vehicles: (i) Double Trailers (At airside)	(ii) Single Trailers (iii) Buses and Trucks (iv) Coasters, Minibuses, Jeeps and Double Cabins	700,000Rwf/Day 500,000Rwf/Day 300,000Rwf/Day 150,000Rwf/Day 100,000Rwf/Day

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	(v) Single Cabin/Small cars (cars/voiture)	
Boardroom or VIP Salon		350,000Rwf/Hour
Departure Hold rooms (Transit): 1-10 Participants		200,000Rwf/Hour
1 1-20 Participants		300,000Rwf/Hour
21 Participants & above		500,000Rwf/Hour
Package		1,000,000Rwf
Permit for Filming, photography and Video Production		150,000Rwf/2weeks
Labor Fees		
Site tours and, re-filming meetings		75,000Rwf/Hour
Technical visit		200, 000Rwf/Hour
Airport Safety-Badge escort		50,000Rwf/Hour
Airport Employees/ Technicians: Working days		60,0000Rwf/Hour
Holidays/Weekends		80,000Rwf/Hour
Airport activity Coordinator		125,000Rwf/Hour
Administration Fee		150,000Rwf per photographic and video shooting

7. FIRE FIGHTING SERVICES OUTSIDE OF THE AIRPORT

SINO	Particular	Unit	Charges FRW
1	Fuel used	Liter	Based on fuel pump price as regulated by RURA
2	Water Used	Cubic meter	1,500
3	Foam Used	Liter	10,000
4	Vehicle hires	Truck used/hour	75,000
5	Labor charges	1 Firefighter/hour	15,000

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8.OTHERS SERVICES

S/NO	Particular	Unit	Charges
2	RAC Staff designated to perform external activity /service on behalf of another organization	Revenues from the activity performed	50% of the revenues from the activity performed

9.CHARGES AT KAMEMBE INTERNATIONAL AIRPORT (KME)

9.1 RENTAL CHARGE

S/N o	Area	Unit/Mont h	Charges FRW
1	Offices/Shops	Square meter	25,000
2	Advertisement space inside terminal	Square meter	25,000
3	Other activities outside Building	Square meter	10,000
	Residential Houses		
1	Big house (3bedrooms, 2washrooms inside, kitchen, fence)	House	250,000
2	Big house equipped	House	500,000
3	Medium (2bed rooms+2washrooms 1 inside, 1 outside, Kitchen, without fence	House	150,000
4	Small (2small bedrooms, kitchen, 1 washroom outside)	Houe	40,000
	Residential houses for RAC Staff		
1	Big house (3bedrooms, 2washrooms inside, kitchen, fence)	House	120,000
2	Medium (2bed rooms+2washrooms 1 inside, 1 outside, Kitchen, without fence	House	60,000
3	Small (2small bedrooms, kitchen, 1 washroom outside	House	25,000
4	Land rent subsistence land	Square meter	5
	Parking Charges		
1	All Vehicles	On Entry	1,500
2	Airport taxis	On Entry	35,400

10.CHARGES AT OTHER AERODROMES

1. LAND RENT

LOCATION	UNIT	Charges Frw
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RUHENGRI	Hectare / annually	1,000,000/Hectare
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LOCATION	UNIT	Charges Frw
NEMBA	Lumpsum/ per crop season	250,000

LOCATION	UNIT	Charges Frw
RUBAVU	Hectare / per crop season	1,000,000
LOCATION	UNIT	Charges Frw
HUYE	Lumpsum / per crop season	250,000Rwf/Lumpsum

2. OFFICES / SHOPS AND ADVERTISEMENT SPACE AT GISENYI AERODROME

S/N	Particulars	Unit/Month	Charges FRW
1	Offices and Shops in terminal building	Square meter	20,000
2	Advertisement space	Square meter	20,000

3. RUBAVU RENTAL CHARGES

S/N	Particulars	Unit/Month	Charges FRW
	Shops around Rubavu Aerodrome	Commercial house	
		Small	100,000
		Medium	200,000
	Lodges		
		Small	300,000
		Medium	500,000


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The above set prices/charges may change if the contract or concession agreement is awarded to a customer with a higher offer through open competitive tender or negotiations.

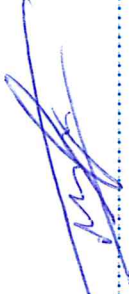
Approval of the Commercial Charges

The Commercial charges version 2 was approved by the Board of Directors on 5th June 2025 and was signed on its behalf by:




Charles HABONIMANA
Managing Director

05/06/2025



KALISA Thierry MIHIGO
Ag. Chairperson of the Board of Directors